

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
OCTOBER 22, 2013 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:05 P.M.

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

J. Neil Campbell, President-present	<i>(Operations Committee)</i>
Richard M. Ritter, Vice-President-present	<i>(Finance Committee)</i>
Diane M. Brownfield-present	<i>(Education & Community & Student Relations Committees)</i>
Joseph E. Dunn, Jr.-present	<i>(Finance & Operations Committees)</i>
James L. Fox-present	<i>(Education & Community & Student Relations Committees)</i>
Paul L. Johnson-present	<i>(Operations Committee)</i>
Laurie C. Knecht-absent	<i>(Operations Committee)</i>
William A. Sweigart-present	<i>(Finance & Education Committees)</i>
Dr. Tonya Thames Taylor-present	<i>(Finance & Community & Student Relations Committees)</i>

Student Representatives

Paul Draper, Senior Class Representative - present
Katie Stefanski, Junior Class Representative - present

Administration

Dr. Angelo Romaniello, Jr., Acting Superintendent of Schools - present
Dr. Teresa Powell., Acting Assistant Superintendent | Board Secretary - present
Dave Krakower, Director of High School & Curriculum Instruction | Special Education (6-12) - present
Jonette Marcus, Director of Professional Development, Public Relations & Title 1 - present
Jason Palaia, Director of Elementary Education | Special Education (K-5) - present
John Reid, Director of Pupil Services | Data Assessment - present
Abdallah Hawa, Director of Technology - present
Erika Zeigler, Director of Human Resources - present

Solicitor

James E. Ellison, Esquire - present

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Deletion:

2. H. 3. a. 2. Creation of New Position: Snyder, Jeanette – Health Assistant

Additions:

Building Purchase

RECOMMENDED MOTION: That the Board of School Directors approves the submission of an offer to Citadel Federal Credit Union to purchase the building located at 3030 Zinn Road in Thorndale, PA for a purchase price of Two Million, Eight Hundred Twenty-Five Thousand Dollars (\$2,825,000.00). The offer is to include a due diligence period of 30-days from the date of execution of the acceptance of such offer.

Conrad O'Brien

RECOMMENDED MOTION: That the Board of School Directors appoints the law firm of Conrad O'Brien of West Chester to perform a review of the actions of District Solicitor James Ellison, and a separate review of the actions of the Coatesville Area School Board.

The engagement shall include the rendering of a legal opinion on both of the above.

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the September 24, 2013 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes 9-24-2013 Approved Vote: 7-0-1 Abstained: Ritter
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Motion: Dr. Tonya Thames Taylor

Second: Diane Brownfield

Vote: 7-0-1

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

Anyone interested in reviewing the public's comments may contact the Board Secretary to request access to the digital recording. Public Comments were made by the following:

- | | |
|-----------------|-------------------|
| 1) Judy Brown | 4) Richard Felice |
| 2) Alain Foster | 5) Erin Schievert |
| 3) Ron Suber | 6) Vince Rose |

EXECUTIVE SESSION

An Executive Session was held on Tuesday, October 8, 2013 from 4:45 p.m. until 6:00 p.m. for legal and personnel reasons.

An Executive Session was held on Tuesday, October 22, 2013, from 5:00 to 6:50 p.m. for legal and personnel reasons.

SUPERINTENDENT'S REPORT

None

IMPORTANT DATES

Date	Time	Meetings	Place
November 5, 2013		Election Day/Act 80	No school for students
November 12, 2013	6:00 p.m.	Committee Meetings	9/10 Auditorium
November 25-26, 2013		K-12 Parent Conferences	
November 26, 2013	7:00 p.m.	Board Meeting	9/10 Auditorium
December 3, 2013	6:00 p.m.	Board Reorganization/Meeting	9/10 Auditorium

BOARD PRESIDENT'S REPORT

SPECIAL REPORTS

STUDENT REPRESENTATIVE'S REPORT

The student representative's report was provided by Paul Draper and Katie Stefanski.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

- CONSENT AGENDA** (*Neil Campbell, School Board President*)
RECOMMENDED MOTION: That the Board approves the consent agenda items:

Consent Agenda Approved Vote: 8-0-0

Motion: Diane Brownfield Second: Dr. Tonya Thames Taylor Vote: 8-0-0

2. **FINANCE COMMITTEE** (*Richard Ritter, Chair*)

A. **Schedule of Bills Payable**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending September 30, 2013.

Fund	Paid
General Fund – 10	\$4,655,666.68
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	\$68,714.38
Capital Projects Fund 34 / 2010 GOB	\$1,108,221.60
New Capital Reserve Fund 38	0.00
Food Service – 51	\$77,631.93
Trust Fund – 71	0.00
Student Activities Fund – 81	\$1,695.01
Agency Fund – 89	\$2,338.72
TOTAL	\$5,914,268.32

B. **Treasurer’s Report**

RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer’s Report as submitted for the month ending September 30, 2013.

C. **Appointment of Board Secretary**

RECOMMENDED MOTION: That the Board of School Directors hereby appoints Ron Kabonick as Board Secretary.

D. **2014-2015 Budget Calendar**

RECOMMENDED MOTION: That the Board of School Directors hereby approves the 2014-2015 Budget Calendar. (*Enclosure*)

E. **Chester County Tax Commission**

RECOMMENDED MOTION: That the Board of School Directors hereby approves the appointment of Ron Kabonick to the Chester County Tax Commission.

F. **Approval of Extension**

RECOMMENDED MOTION: That the Board of School Directors approves the Director of Business Administration to file a request for a thirty (30) day extension for the Annual Financial Report (AFR).

G. **Tax Exemption**

RECOMMENDED MOTION: That the Board of School Directors approves the request from the Pennsylvania Department of Military and Veterans Affairs as approved by the Pennsylvania State Veteran’s Commission for an exemption of real estate property taxes for a disabled veteran. (*Enclosure*)

H. Building Purchase

RECOMMENDED MOTION: That the Board of School Directors approves the submission of an offer to Citadel Federal Credit Union to purchase the building located at 3030 Zinn Road in Thorndale, PA for a purchase price of Two Million, Eight Hundred Twenty-Five Thousand Dollars (\$2,825,000.00). The offer is to include a due diligence period of 30-days from the date of execution of the acceptance of such offer.

I. Legal Investigation by Conrad O'Brien

RECOMMENDED MOTION: That the Board of School Directors engages the law firm of Conrad O'Brien of West Chester to perform a review of the actions of District Solicitor James Ellison and a separate review of the actions of the Coatesville Area School Board.

The engagement shall include the rendering of a legal opinion on both of the above.

J. Human Resources

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. NON-CERTIFIED

- 1) McKeown, Daniel, Police Officer for the Coatesville Area School District. Letter Dated: 10/3/13. Reason: Retirement. Effective: 10/17/13.

b. CATA

- 1) Herman, Juana, ESL Teacher for the Reeceville and Friendship Elementary Schools. Letter Dated: 10/9/13. Reason: Personal. Effective: 10/9/13.

c. FEDERATION

- 1) Finnefrock, Barry J., Substitute Custodian for the Coatesville Area School District. Letter Dated: 9/23/13. Reason: Personal. Effective: 5/10/13.

d. EXTRA DUTY

- 1) Boggs Jr., Tyrone, 8th Grade Girls' Basketball Coach for the South Brandywine Middle School. Letter Dated: 10/10/13. Reason: Personal. Effective: 10/10/13.
- 2) Hostutler, Mark, Assistant Boys' Basketball Coach for the Coatesville Area Senior High School Campus. Letter Dated: 10/8/13. Reason: Personal. Effective: 10/8/13.
- 3) Milbourne, Shaneen, Assistant Girls' Basketball Coach for the Coatesville Area Senior High School Campus. Letter Dated: 10/8/13. Reason: Personal. Effective: 10/8/13.

- 4) Sensenig, Tyler, 7th Grade Wrestling Coach for the South Brandywine Middle School. Letter Dated: 10/11/13. Reason: Personal. Effective: 10/11/13.
- 5) Stukes, Jeanette, Assistant Girls' Basketball Coach for the Coatesville Area Senior High School Campus. Letter Dated: 9/19/13. Reason: Personal. Effective: 9/19/13.
- 6) Wood, Lisa, 7th Grade Girls' Basketball Coach for the Scott Middle School. Letter Dated: 9/19/13. Reason: Personal. Effective: 9/19/13.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Smith, Carl, Substitute Administrator for the Coatesville Area Senior High School Campus – 9/10 Center (Snyder). Salary: \$400.00/day. Effective: 9/23/13 – 10/18/13. SP4: Staff.

b. CATA

- 1) Neubauer, Danielle, LTS Language Arts Teacher for the Scott Middle School. Posted: 10/1/13 (Davis). Salary: \$44,600.00 (prorated). Temporary Substitute Contract. Degree: BS - Elementary Education, Kutztown University. Certifications: Elementary Education and ESL, Drexel University. Years of Exp: 2. Effective: 10/23/13 – 6/6/14. SP4: Approved.
- 2) Pannulla, Thomas, LTS Mathematics Teacher for the Coatesville Area Senior High School Campus – 9/10 Center. Posted: 9/13/13 (Womer). Salary: \$45,000.00 (prorated). Temporary Substitute Contract. Degree: BA – Secondary Education and Mathematics, LaSalle University. MA – Education, LaSalle University. Certifications: Mathematics, 7-12. Years of Exp.: 1. Effective: 11/1/13 – 6/6/14. SP4: Approved.

c. CATSS

- 1) Cooke, Ashley, Substitute Instructional Aide for the Coatesville Area School District. Salary: \$10.50/hr. Effective: 10/23/13. SP4: Approved.
- 2) Coover, Melissa Ann, 6.5 Hour Special Education One-on-One Aide for the Friendship Elementary School. Posted: 9/2/13 (Brown). Salary: \$12.50/hr. Effective: 10/23/13. SP4: Approved.
- 3) Montgomery, Montica, 2.0 Hour Cafeteria/Playground Aide for the Reeceville Elementary School. Posted: 1/25/13 (Washington-Brown). Salary: \$9.50/hr. Effective: 10/23/13. SP4: Approved.

- 4) Sipprell, Dawn, 6.5 Hour Special Education One-on-One Aide for the Reeceville Elementary School. Posted: 9/23/13 (DiGuissepe). Salary: \$12.50/hr. Effective: 10/23/13. SP4: Approved.
- 5) Weaver, Erin, 6.5 Hour Special Education One-on-One Aide for the Rainbow Elementary School. Posted: 9/3/13 (Barnett). Salary: \$12.50/hr. Effective: 10/9/13. SP4: Approved.

d. EXTRA DUTY

- 1) Elicker, Kathleen, Yearbook Co-Advisor for the Rainbow Elementary School. Posted: 8/6/13 (Givler). Salary: \$350.00. Effective: 2013 – 2014 School Year. SP4: Staff.
- 2) Rusnak, Hillory, Yearbook Co-Advisor for the Rainbow Elementary School. Posted: 8/6/13 (Givler). Salary: \$350.00. Effective: 2013 – 2014 School Year. SP4: Staff.

3. **Creation of New Position(s)**

RECOMMENDED MOTION: That the Board of School Directors approves the following new positions:

a. CATSS

- 1) Morris, Sandra, 6.5 Hour ESL Aide for the Scott Middle School. Posted: 8/26/13 (New). Salary: \$10.50/hr. Effective: 10/23/13. SP4: Approved.

b. EXTRA DUTY

- 1) Guy, Donna, 24 Club Advisor for the Caln Elementary School. Date Posted: 9/12/13 (New). Salary: \$990.00. Effective: 2013 – 2014 School Year. SP4: Staff.

4. **Leave(s) of Absence**

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATA

- 1) Fareri, Christin, Mathematics Teacher for the North Brandywine Middle School. Letter Dated: 9/5/13. Reason: FMLA/Childrearing Leave. Effective: 12/9/13 – 3/28/14. Corrected Effective Dates: 12/4/13 – 3/28/14.
- 2) Hare, Judy, Music Teacher for the East Fallowfield, Caln, and Rainbow Elementary Schools. Letter Dated: 9/18/13. Reason: FMLA. Effective: 8/26/13 – 9/18/13.
- 3) Knecht, Marcy, Guidance Counselor for the Caln Elementary School. Letter Dated: 9/16/13. Reason: FMLA. Effective: 9/10/13 – 9/27/13.

- 4) Roberts, Jessica, Wellness and Fitness Teacher for the Coatesville Area Senior High School. Letter Dated: 6/14/13. Reason: FMLA. Effective: 10/14/13 – 1/22/14. Corrected Effective Dates: 9/30/13 – 1/8/14.
- 5) Sweet, Mark, Mathematics Teacher for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 9/3/13. Reason: FMLA. Effective: 9/4/13 – 9/18/13.
- 6) Valentic-Vanderkwast, Lindsey, English Teacher for the Coatesville Area Senior High School. Letter Dated: 9/12/13. Reason: FMLA/Childrearing. Effective: 11/25/13 – 3/31/14.

b. CATSS

- 1) Broody, Elisa, 6.5 Hour Special Education Classroom Aide for the Friendship Elementary School. Letter Dated: 9/20/13. Reason: FMLA. Effective: 9/23/13 – 11/1/13.
- 2) Fisher, Sonia, 6.5 Hour Special Education One-on-One Aide for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 10/5/13. Reason: FMLA. Effective: 9/5/13 – 10/18/13.
- 3) Stafford, Margo, Technology Associate for the Rainbow Elementary School. Letter Dated: 9/19/13. Reason: FMLA. Effective: 8/26/13 – 10/14/13.
- 4) Vargas, Noemi, 6.5 Hour Regular Education Classroom Aide for the Friendship Elementary School. Letter Dated: 9/18/13. Reason: Medical Leave of Absence. Effective: 9/23/13 – 10/18/13.
- 5) Yarnall, Patricia, 6.5 Hour Special Education Classroom Aide for the Friendship Elementary School. Letter Dated: 9/10/13. Reason: FMLA. Effective: 8/28/13 – 11/14/13.

c. FEDERATION

- 1) Gray, Gerald, Custodian for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 8/22/13. Reason: Extended FMLA. Effective: 9/30/13 – 10/23/13.
- 2) Thompson, Catherine, 3.75 Hour General Utility Worker for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 7/30/13. Reason: Extended Medical Leave of Absence. Effective: 8/26/13 – 11/26/13.

5. **Voluntary Transfers:**

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

a. FEDERATION

- 1) Bookman, Theodore, move from Custodian for the Scott Middle School to Custodian for the Coatesville Area Senior High School. Effective: 10/16/13.
- 2) Jennings, Aaron, move from Custodian for the Caln Elementary School to Custodian for the Coatesville Area Senior High School. Effective: 10/14/13.
- 3) Thompson, Dwayne, move from Custodian for the Coatesville Area Senior High School to Custodian for the Scott Middle School. Effective: 10/16/13.

6. **Involuntary Transfers:**

RECOMMENDED MOTION: That the Board of School Directors approves the Involuntary Transfer of:

a. FEDERATION

- 1) Harper, Kenneth, move from Custodian for the Coatesville Area Senior High School to Custodian for the Caln Elementary School. Effective: 10/14/13.

7. **Change of Status**

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. ADMINISTRATION

- 1) Snyder, Michelle, move from Assistant Principal for the Coatesville Area Senior High School Campus – 9/10 Center to Principal for the South Brandywine Middle School (Mallozzi). Salary: \$109,737.00. Effective: 8/7/13.
- 2) VanVooren, Catherine, move from Assistant Principal for the Scott Middle School to Principal for the Reeceville Elementary School (Buckwash). Salary: \$109,737.00. Effective: 8/19/13.

b. CATSS

- 1) Martin-Toney, Joseph C., move from 2.0 Hour Cafeteria/Playground Aide for the Friendship Elementary School to 6.5 Hour Special Education One-on-One Aide for the Coatesville Area Senior High School (McLaughlin). Posted: 9/23/13. Salary: \$12.50/hr. Effective: 10/23/13.

c. FEDERATION

- 1) Cumens, Markelle, move from Substitute General Utility Worker for the Coatesville Area School District to 3.0 Hour General Utility Worker for the Caln Elementary School. Posted: 7/30/13 (Leslie). Salary: \$14.46/hr. (\$14.66/hr. after the 90 day probation period.) Effective: 10/23/13.

- 2) Hines, Glen, move from Custodian Level "C" at \$19.07/hr. for the Scott Middle School to Custodian Level "B" at \$19.48/hr. for the Scott Middle School. Effective: Retroactive from 7/9/13.
- 3) Jones, Rita, move from Head Custodian Level "C" at \$23.22/hr. for the Scott Middle School to Head Custodian Level "B" at \$23.63/hr. for the Scott Middle School. Effective: Retroactive from 12/28/12.
- 4) Lee, Jason, move from Custodian Level "B" at \$19.48/hr. for the North Brandywine Middle School to Custodian Level "A" at \$20.05/hr. for the North Brandywine Middle School. Effective: Retroactive from 6/10/13.
- 5) Lopez, Candelaria, move from Custodian Level "D" at \$18.68/hr. for the Coatesville Area Senior High School to Custodian Level "C" at \$19.07/hr. for the Coatesville Area Senior High School. Effective: Retroactive from 7/30/13.
- 6) Johnson, Darryl, move from Custodian Level "B" at \$19.48/hr. for the Coatesville Area Senior High School to Custodian Level "A" at \$20.05/hr. for the Coatesville Area Senior High School. Effective: Retroactive from 7/15/13.
- 7) Johnson, Harold, move from Custodian Level "C" at \$19.07/hr. for the South Brandywine Middle School to Custodian Level "B" at \$19.48/hr. for the South Brandywine Middle School. Effective: Retroactive from 9/5/13.
- 8) Testa, Megan, move from Substitute General Utility Worker for the Coatesville Area School District to 3.0 Hour General Utility Worker for the Rainbow Elementary School. Posted: 9/19/13 (Rawls). Salary: \$14.46/hr. (\$14.66/hr. after 90 day probation period.) Effective: 10/23/13.
- 9) Vollmer, Patrick, move from Custodian Level "C" at \$19.07/hr. for the Reeceville Elementary School to Custodian Level "B" at \$19.48/hr. for the Reeceville Elementary School. Effective: Retroactive from 7/24/13.

8. Correction

RECOMMENDED MOTION: That the Board of School Directors approves the Correction as indicated:

a. EXTRA DUTY

- 1) DiSante, Thomas, Cross Country Coach for the South Brandywine Middle School. Posted: 9/5/13 (Brown). Salary: \$1,561.00. Effective: 2013 – 2014 School Year. SP4: Staff. CORRECTION: Salary \$1,784.00.

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

A. **Common Core State Standards Initiative**

RECOMMENDED MOTION: That the Board of School Directors approves the Resolution Opposing Common Core State Standards Initiative. (*Enclosure*)

Motion to Table Common Core State Standards Initiative

RECOMMENDED MOTION: That the Board of School Directors tables the Common Core State Standards Initiative.

Motion to Table Common Core State Standards Approved Vote: 8-0-0

Motion: Diane Brownfield

Second: Jim Fox

Vote: 8-0-0

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

None

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Dr. Tonya Thames Taylor, Chair*)

A. **Coatesville Senior High School Ski Club Vermont Trip-February 21-23, 2014**

RECOMMENDED MOTION: That the Board of School Directors approves the Coatesville Area Senior High School Ski Club trip to Stratton, VT, February 21-23, 2014.

B. **Student Discipline Hearings**

RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Action(s)</u>
13DH58	11 day expulsion and Student Discipline Committee Behavioral Contract
13DH59	20 day expulsion
13DH60	20 day expulsion
13DH61	20 day expulsion

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

Anyone interested in reviewing the public's comments may contact the Board Secretary to request access to the digital recording.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 9:10 p.m. on a motion by Neil Campbell and seconded by Diane Brownfield.

Respectfully submitted,
Karen Jackson, Recording Secretary

Dr. Angelo Romaniello, Jr., School Board Secretary

If any Board Member or member of the public wishes to review the minutes verbatim, please contact the School Board Secretary and make arrangements to come to the District Office and listen to the meeting tapes.